

Notice to Contractor

Instructions

1) Who must send

Every person having direct contractual relationship with a subcontractor, but no contractual relationship with the contractor furnishing the payment bond.

2) When notice must be sent

The notice must be sent within ninety (90) days of your last delivery of materials or performance of work.

3) Recipient of Notice

The notice must be sent to the contractor at any place he maintains an office or conducts his business, or his residence.

4) How to Send

The notice shall be served by any means which provides written, third-party verification of delivery or in any manner in which the United States marshal of the district in which the public improvement is situated is authorized by law to serve a summons.

5) Suit

Suit must be commenced within one (1) year after the day on which the last of labor was performed or material was supplied by claimant.

Notice to Contractor
(For use of Federal Improvements)
AS PROVIDED FOR IN 40 U.S.C. 270a - 270f
(MILLER ACT).

To: **Original Contractor Name and Address**

The undersigned is advised that you are the general or original contractor on that certain Federal Public Work of Improvement commonly known as the _____
Project Name _____ job,

located at _____
Description of Jobsite _____

State of _____
State where Project is Located _____

Please take notice that the undersigned has furnished _____
Description of labor, service, equipment or materials _____

to _____
Your Customer _____

subcontractor engaged in performance of work under your general contract on the above described job; that the balance due and owing upon this account from said subcontractor amounts to the net sum of \$ _____
Dollar Amount _____.

Date _____
Date executed _____ Name of Claimant _____
Your Company Name _____

By _____
Your Signature _____

Official Capacity of Signatory _____

Notice to Contractor

(For use of Federal Improvements)

AS PROVIDED FOR IN 40 U.S.C. 270a - 270f
(MILLER ACT).

To:

The undersigned is advised that you are the general or original contractor on that certain Federal Public Work of Improvement commonly known as the

_____ job.

located at _____

State of _____.

Please take notice that the undersigned has furnished

to _____

subcontractor engaged in performance of work under your general contract on the above described job;

that the balance due and owing upon this account from said subcontractor amounts to the net sum of

\$ _____ .

Date _____ Name of Claimant _____

By _____
