

SPECIALLY FABRICATED MATERIALS NOTICE

(reference Texas Property Code § 53.058)

[This header is for your convenience and may be deleted from the actual notice letter]

[claimant's letterhead]

[date]

VIA CERTIFIED MAIL, RETURN
RECEIPT REQUESTED # _____
[name of owner]
[address]

AND

VIA CERTIFIED MAIL, RETURN
RECEIPT REQUESTED # _____
[name of original contractor] [if your contract is not with original contractor or owner]
[address]

RE: [name of project]
[address]

Dear [_____]:

This notice is sent in compliance with § 53.058, Texas Property Code. If you are not the owner of the above-referenced project, please notify the undersigned at your earliest convenience.

On or about [insert date], [insert name of claimant] received and accepted an order from [insert name and address of person or entity ordering material] for specially fabricated items generally described as [insert description of the specially fabricated materials] [OR] as described on the attached order for incorporation in a project known as [insert description of project] of which you are the owner or reputed owner.

The price agreed upon for said items is [insert written dollar amount] dollars (\$[insert numerical dollar amount]).

Sincerely,

[name of claimant]

By: _____
[name], [title]